

Instructions to sign up for a Summer Orientation Group Academic Advising session

Please Note: There are multiple options available for group advising meetings this summer. You do not need to make an appointment with your Office of Academic Advising Advisor.

- Log into your Starfish account via my.newpaltz.edu.
(follow the instructions from the Starfish VZ orientation module).
- When viewing your **“Dashboard,”** scroll to **“My Services”** on the lower right.
- Scroll down through the list of services to the bottom and view the service:
“Summer 2022 Group Academic Advising.”
- You can select the word **“SCHEDULE”** under the service to go to the scheduling page. Alternatively, you can click on the name of the service **“Summer 2022 Group Academic Advising”** and on the next page select the blue button: **“SCHEDULE APPOINTMENT”** to go to the scheduling page.
- Select the choice **“Orientation Group Academic Advising”** under **“What do you need help with?”** then click on the blue button: **“CONTINUE.”**
- Click on an available appointment that fits into your schedule, then click on the blue button: **“CONTINUE.”**
(Appointments are displayed a week at a time. To see additional appointment options, use the calendar on the left side of the screen to pick a date in the future).
- If everything looks correct to you on the appointment page, make note of the Meeting Instructions and click **“CONFIRM.”** You will be sent a confirmation email message to your New Paltz email explaining how to attend the Orientation Group Academic Advising session during your scheduled appointment time.